

## **Technology Advisory Committee**

### **Meeting Minutes**

**September 13, 2007**

The Technology Advisory Committee met on September 13, 2007 in City Hall, Council Chambers.

#### **I. Call to Order**

The Meeting was called to order at 10:05 a.m.

#### **II. Roll Call**

|   |  |  |
|---|--|--|
| <input checked="" type="checkbox"/> Chris Price – Chair | <input type="checkbox"/> Mark Farr                 | <input checked="" type="checkbox"/> Oakel Hardy    |
| <input checked="" type="checkbox"/> Mike Jamerson       | <input checked="" type="checkbox"/> Mark McHolland | <input checked="" type="checkbox"/> Georgia Miller |
| <input checked="" type="checkbox"/> Steve Baker         | <input checked="" type="checkbox"/> Jim Hartsook   |  |

Invited Guests:

Other Attendees:

Stan Gamso, Counsel; Brent Engle, InfoComm; Sherry Gehring, Gehring Underground

#### **III. Open Issues**

##### **a) Gehring Progress Update –**

Sherry Gehring reported that all of the conduit and hand holes have been installed, and the identification plaques have been placed on all the hand holes. She reported there was a punch list of items that has been presented to them by Ricky Sims, and Gehring has worked with the City and completed the punch list.

Initially there was a set of drawings that had been submitted to the City, and Gehring had to take those back and make some additional modifications to the drawings. The modified and final set will be submitted to the City on Monday, September 17.

Gehring will present one more invoice to the City that will be somewhere between \$3,000 and \$4,000. She also reported that their total bill with the extension is \$672,311.95. That amount was \$87,000 under Gehring's budget.

At this juncture there are 11 reels of conduit, roughly 8000 feet, that are owned by the City as part of the contract and are presently being stored at the Gehring facility. She

requested that the Committee give her some direction with respect to storage or collection of the reels.

And finally, Gehring has four remaining plaques that she will bring to the Chairman.

Oakel committed to follow up with Sherry and the City regarding storage of the reels of conduit and/or ultimate recovery of same.

b) Fiber Sub-Committee Report/Recommendation

The Chairman had e-mailed to the Committee members the final draft of the agreement that had been negotiated by the Technical Advisory Committee's subcommittee and Smithfield Digital. Upon questioning by the Chairman of the Committee, it was determined that not all Committee members had examined the draft agreement. The Chairman elected to proceed to discuss the document and the rationale for certain terms and conditions of the agreement.

There was extensive review of the contract and a general discussion with respect to same, and concluding that review there were four (4) items that counsel was asked to attempt to resolve with Smithville's counsel. Those four items are as follows:

In the definitional section, specifically item 1.10, the word, "customer", in the second line should be deleted and replaced with the words, "business customers". Also the definitional section should include a definition of ISP's service.

Section 2.1 should be modified so that it reads, "nonresidential customers".

Section 4.6 should be modified so that it uses the term, "ISP service", and not "fiber-optic network services".

Schedule 2.3, the sentence entitled, "network availability of up to 99.7%", should be modified so that it reads, "fiber-optic network services availability of 99.7%".

Concluding that discussion, and with specific directions to counsel to attempt to modify those particular provisions, the committee Chairman read into the record a draft resolution of the Technical Advisory Committee that would recommend to the City's Board Of Works that the contract as modified be adopted and approved for fiber-optic services to occupy and populate the conduit. Concluding a discussion, motion was made by Chris Price to recommend to the City that the contract be approved by the City and that the resolution, attached hereto, be adopted by the TAC and forwarded to the Columbus Board of Works. Mike Jamerson seconded the motion, and upon voice vote, the motion passed unanimously.

c) Wireless RFP Planning

Brent Engle gave a brief overview of the wireless RFP process. He reported that he had spoken with City Utilities about their wireless needs. The Fire Department, on the other hand, has opted to move forward with Motorola wireless services. He has made multiple contacts with the Columbus Police Department and has not had success receiving return calls. Oakel recommended that he contact the Police Chief directly. Brent has followed up with the Town of Hope, and they are currently investigating their wireless needs.

The first draft of the RFP is complete and will be e-mailed to the TAC members for their review and for their consideration at the next meeting.

d) Approval of Counsel's Invoice

Counsel for the Technical Advisory Committee submitted two invoices. They were for services for the month of July and August. Upon consideration and motion by Oakel Hardy, seconded by Mike Jamerson, and discussion, the claims were unanimously approved with recommendation to the City to pay same.

IV. Approval of Minutes from Prior Meeting

The Chairman noted that the July 2007 meeting minutes had been previously e-mailed to all Committee members. Upon general discussion and with no recommended changes, Mike Jamerson moved and Oakel Hardy seconded approval and adoption of the July 2007 meeting minutes. Motion passed upon unanimous voice vote.

V. New Business

Brent Engle reported that for budgetary purposes, Infocom's contract with the City for optical fiber services has been completed. They presently have outstanding with the City a contract for the wireless RFP planning process. Brent wanted the Committee to be aware that Infocom has fulfilled its obligations pursuant to its contract for optical fiber services.

VI. Adjournment

There being no additional business, the chairman moved that the meeting be concluded and adjourned at 11:45 a.m. The motion was seconded by Mike Jamerson, and the Committee voted unanimously to adjourn.

Submitted by:

Stanley A. Gamso, Counsel